

## **Accommodation Support Worker**

Did you used to be an essential worker, but changed career?

Has clapping for carers inspired you to get back into the sector?

Do you want to work for a supportive charity who value their staff?

We are looking for passionate Accommodation Support Workers to join our organisation to provide support to adults with mental health needs, learning difficulties or who are vulnerable in some way living in Colebrook's Supported Accommodation.

This role is suitable for candidates with previous experience within the Health and Social Care or Housing sectors as it combines the skills of providing support with managing properties.

Due to the nature of the role, candidates must have a full driving licence and access to a vehicle for use during their working hours. Mileage and travel are paid and we operate a TOIL system to allow for some flexibility in working patterns. This is a salaried post based on £9.30 per hour with guaranteed full and part time hours available to suit you (minimum 16 per week).

We have properties around Plymouth offering between 4 and 8 beds in a shared house, supporting people with the skills needed for them to move on and live independently. Our support focuses on a person centred, reablement approach at all times, ensuring client choice and involvement to improve clients' quality of life; as such the role does not involve any medical or personal care.

Some of your daily tasks will include but are not limited to:

- Deliver support in a range of areas, including financial; daily living skills, meaningful activity, improving health and wellbeing, housing, & social skills
- Maximise use of local resources including community networks, assistive technology, signposting, aiming to reduce reliance on paid support
- Communicate effectively and champion supportive teamwork
- Work in a safe way for yourself and others, following health, safety and safeguarding legislation, policy and procedures
- Manage your time when required and be flexible to the client and service needs
- Complete client related paperwork Inc. support plans, risk assessments and distance travelled tools
- Take the lead role in monitoring identified clients, ensuring outcomes are met and the service is meeting needs
- Accommodation services arrears and charges
- Housing association and landlord liaison and monitoring
- Supporting managers to manage tenure issues
- Health and Safety checks, reporting and actions
- Keeping the project in a good order Inc. hygiene, decoration, project repairs and maintenance
- Voids management and growth promotion
- Relevant housing management records and returns

To view the full job description and apply online, please visit our website: <https://www.colebrooksw.org/jobs/>

This role requires a DBS Check. For more information about Colebrook's employment of ex-offenders please read this document – Information sheet for Employment of ex-offenders August 2013 – available through the website link above.